



Position Description

Position Title: Student Arena Attendant

Supervisor: Facilities Superintendent

Employee Group: Non-Union

Position Summary

- The incumbent is responsible for assisting with maintenance and cleaning of the Memorial Sports Centre facility

Direction Received

- Carries out the duties and responsibilities of the position under the direction and supervision of the Facilities Attendant

Direction of Others

- The incumbent has no direct supervisory responsibilities

Revenue, Asset and Expenditure Scope

- None specifically identified for this position

General Responsibilities

- Arena maintenance, including moving hockey nets and making holes for nets
- Maintaining the cleanliness of lobbies, washrooms, viewing areas, stairways, and dressing rooms
- Other duties as assigned

Education and Qualifications

- Commencing Grade 10
- Minimum of fifteen (15) years of age

Knowledge, Ability & Skill

- Excellent customer service and communication skills.
- Flexibility and dependability required.
- Able to work under minimal supervision
- Experience interacting with and providing service to the public

- Demonstrates a willingness to learn and the ability to adapt and take initiative

Effort

- Muscular exertion and sensory strain for short periods of time

Working Conditions

- Approximately fifteen (15) hours per week on a flexible time allotment
- Available to work shift work; weekday evenings and weekends as required.
- Work will normally be indoors and primarily in the Memorial Sports Centre
- Exposure to disagreeable conditions such as temperature extremes and wetness